

State of New Mexico
Energy, Minerals and Natural Resources Department

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Notice Guidance on Submittal of Water Use Report November 20, 2020

A new section of the Oil Conservation Division (OCD) rules went into effect on October 13, 2020 pursuant to Section 70-2-12(B)(15) NMSA (the “[Produced Water Act](#)”) as amended 2019. OCD Rule 19.15.16.21 NMAC provides for a “[Water Use Report](#)” where operators shall report amounts of water used when hydraulically fracturing a well. As of October 13, 2020, OCD [Rule 19.15.16.19\(B\)](#) requires that water use shall be disclosed to the OCD within 45 days after completion, recompletion or other hydraulic fracturing treatment of a well.

Pursuant to OCD Rule 19.15.16.21 NMAC, the OCD has included a Water Use Report tool for recording water usage on the OCD ePermitting website. The purpose of this document is to explain how this Water Use Report tool is used to report water usage and how to edit previously submitted reports in the event that information has been input incorrectly or incompletely.

Creating a New Water Use Report

As seen below, this report is [located](#) under the completions sub-menu along with various other forms if you are logged into the OCD Permitting system.



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Selecting “Water Use Report” from the Submit Form => Completions submenu will open the blank page as shown below.

OCD Permitting

Home > Submit Form > Completion > Water Use Reports

Status:

[Create Water Use Report](#)

Click the button to create a new Water Use Report or click a draft in the list to continue working on it. Either action will take you to the Water Use Report detail screen.

OCD Permitting

Home > Submit Form > Drafting > Water Use Report > General Information

Water Use Report (279977)

1 General Information | 2 Review | 3 Close

Frack Information

Well: (example: 10309 will bring up 30-015-10309)

Fractured On:

Amended: (check this box if you are amending a previously reported water use report)

Water Used

Produced Water (gals):

Fresh Water (gals): (other than produced water with total dissolved solids < 1K mg/L)

Brackish Water (gals): (other than produced water with total dissolved solids between 1K and 10K mg/L)

Saline Water (gals): (other than produced water with total dissolved solids > 10K mg/L)

Provide Feedback

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To find a well, start by typing in the API# in the first field, labeled “Well” (1). As the API# is entered, a list will appear of matching API#’s with well names for your OGRID. Once found, selecting the appropriate well from the list will automatically populate the well name and API# as shown below.

The “Fractured On” field (2) requires the ready date of the well. This is the date that all completion operations are completed so that a total sum of all water used in the development of that well can be reported.

The last 4 fields are for reporting total water usage (3). Each field is to be entered in gallons with respect to the type of water used as defined next to each entry. In this example, we have indicated that 25 million gallons of produced water was used along with 60 thousand gallons of fresh water.

OCD Permitting
Home > Submit Form > Drilling > Water Use Report > General Information

Water Use Report (279977)

1 General Information 2 Review 3 Close

Fracture Information

Well: (example: 10309 will bring up 30-015-10309)

Fractured On:

Amended: (check this box if you are amending a previously reported water use report)

Water Used

Produced Water (gals):	<input type="text" value="25000000"/>
Fresh Water (gals):	<input type="text" value="60000"/>
Blackish Water (gals):	<input type="text" value="0"/>
Saline Water (gals):	<input type="text" value="0"/>

other than produced water with total dissolved solids < 1K mg/L
other than produced water with total dissolved solids between 1K and 10K mg/L
other than produced water with total dissolved solids > 10K mg/L

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Once the necessary information is entered, selecting the review tab will display the screen below. Here, the information that was input in the previous screen is displayed again for final review (1) and to be validated (2). If the data displayed here is accurate and complete, please select the button titled "Submit to OCD" (3).

OCD Permitting
Home > Submit Form > Drilling > Water Use Report > Warnings

Water Use Report (279977)

1 General Information | **2 Review** | 3 Close

Frack Information

Well: [30-045-33534] ABRAMS #100
Fractured On: 10/13/2020
Amended: No

Water Used

Produced Water: 25,000,000 gallons
Fresh Water: 60,000 gallons
Brackish Water: 0 gallons
Saline Water: 0 gallons

Water User Report Warnings

Validation was successful.

Submit to OCD

After submitting the water usage report, you will automatically be redirected to a chronological list of submitted reports, with the most recent reports submitted listed first. The submitted report will be displayed here along with any other recently submitted water usage reports.

OCD Permitting
Home > Submit Form > Drilling > Water Use Reports

Status: **Approved**

Permit ID	Type	Permit Description	Locked By	Last Open By	Open Date	Status
279977	Water Use	[30-045-09003] ABRAMS #001 fractured on 10/13/2020	scor	scor	10/13/2020	APPROVED
279976	Water Use	[30-045-30042] HOWELL D #002B fractured on 10/09/2020 (Amendment)	scor	scor	10/09/2020	APPROVED
279965	Water Use	[30-045-30045] HOWELL D #002B fractured on 10/09/2020	scor	scor	10/09/2020	APPROVED
279954	Water Use	[30-045-07915] ABRAMS GAS COM E #001 fractured on 10/02/2020	scor	scor	10/02/2020	APPROVED
279953	Water Use	[30-045-09602] ABRAMS #001 fractured on 10/01/2020	scor	scor	10/01/2020	APPROVED
279952	Water Use	[30-045-30068] A D HUDSON #001R fractured on 10/01/2020 (Amendment)	scor	scor	10/01/2020	APPROVED
279951	Water Use	[30-045-30068] A D HUDSON #001R fractured on 10/01/2020	scor	scor	10/01/2020	APPROVED
279938	Water Use	[30-045-30500] GALLEGOS COM #005E fractured on 10/06/2020	alvemensch	alvemensch	10/06/2020	APPROVED
279937	Water Use	[30-045-21317] GALLEGOS #008 fractured on 10/02/2020	alvemensch	alvemensch	10/02/2020	APPROVED
279926	Water Use	[30-039-30029] CANYON LARGO UNIT #409 fractured on 10/03/2020	alvemensch	alvemensch	10/03/2020	APPROVED
279935	Water Use	[30-045-30045] HOWELL D #002B fractured on 10/07/2020	alvemensch	alvemensch	10/07/2020	APPROVED

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Amending an existing Water Use Report

If information is input incorrectly or incompletely, the report can be amended. The example below is an amendment to the report listed above. To amend a report, the user must select the option to create a new water report. On the subsequent screen, select the correct well (1) and report date (2) to be amended. Check the selection box to indicate an amendment to an existing report (3).

In this example below, the produced water and freshwater volumes were amended to reflect 60 thousand gallons of produced water used and 25 million gallons of fresh water.

The screenshot shows the 'Water Use Report (279978)' form in the 'OCD Permitting' system. The form is divided into three tabs: 'General Information', 'Review', and 'Close'. The 'General Information' tab is active. Under 'Frack Information', the 'Well' field is highlighted with a blue box and labeled '1', containing '[30-045-09063] ABRAMS #001'. The 'Fractured On' field is highlighted with a green box and labeled '2', containing '10/13/2020'. A red box labeled '3' highlights the 'amended' checkbox, which is checked. Below this, the 'Water Used' section is highlighted with a red box and labeled '4', showing 'Produced Water (gals): 60000' and 'Fresh Water (gals): 25000000'. A 'Provide Feedback' button is visible on the right side of the form.

Once the necessary information is amended, selecting the review tab will display the screen below. Here, the information that was entered in the previous screen is displayed again for final review (1) and to be validated (2). If an existing report cannot be located for amendment based on the information provided, that information will be shown here. After review to ensure the data is accurate and complete, select the button titled "Submit to OCD"(3).

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OCD Permitting

Home > Submit Form > Drilling > Water Use Report > Warnings

Water Use Report (279978)

1 General Information | **2 Review** | 3 Close

Frack Information

Well: [30-045-09963] ABRAMS #001

Fractured On: 10/13/2020

Amended: Yes

Water Used

Produced Water: 60,000 gallons

Fresh Water: 25,000,000 gallons

Brackish Water: 0 gallons

Saltine Water: 0 gallons

Water User Report Warnings

Validation was successful

Submit to OCD

After submitting the Water Use Report, you will automatically be redirected to a chronological list of approved reports. The submitted report will be displayed here along with any other recently submitted water usage reports.

OCD Permitting

Home > Submit Form > Drilling > Water Use Reports

Status: **Approved**

Permit ID	Type	Permit Description	Locked By	Last Open By	Open Date	Status
279978	WaterUse	[30-045-09963] ABRAMS #001 fractured on 10/13/2020 (Amendment)	soer	soer	10/13/2020	APPROVED
279977	WaterUse	[30-045-09963] ABRAMS #001 fractured on 10/13/2020	soer	soer	10/13/2020	APPROVED
279976	WaterUse	[30-045-30945] HOWELL D #002B fractured on 10/05/2020 (Amendment)	soer	soer	10/05/2020	APPROVED
279965	WaterUse	[30-045-30945] HOWELL D #002B fractured on 10/05/2020	soer	soer	10/05/2020	APPROVED
279954	WaterUse	[30-045-07815] ABRAMS GAS COM E #001 fractured on 10/02/2020	soer	soer	10/02/2020	APPROVED
279953	WaterUse	[30-045-09963] ABRAMS #001 fractured on 10/01/2020	soer	soer	10/01/2020	APPROVED
279952	WaterUse	[30-045-30968] A D HUDSON #001R fractured on 10/01/2020 (Amendment)	soer	soer	10/01/2020	APPROVED
279951	WaterUse	[30-045-30968] A D HUDSON #001R fractured on 10/01/2020	soer	soer	10/01/2020	APPROVED
279938	WaterUse	[30-045-30968] GALLEGOS COM #003E fractured on 10/06/2020	alvemensch	alvemensch	10/06/2020	APPROVED
279937	WaterUse	[30-045-21317] GALLEGOS #006 fractured on 10/02/2020	alvemensch	alvemensch	10/02/2020	APPROVED
279936	WaterUse	[30-038-30039] CANYON LARGO	alvemensch	alvemensch	10/01/2020	APPROVED

How to publicly access OCD Water Use Report data

The reported data is accessible in the Water Use Report by clicking [here](#) and using the search function.

For any questions, please contact the OCD Administration and Compliance Bureau at OCDAdminComp@state.nm.us (505) 476-3441.