

State of New Mexico  
Energy, Minerals and Natural Resources Department

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## NOTICE

### EXTENSIONS OF TIME TO FILE COMPLETION REPORTS FOR FEDERAL WELLS AND INITIAL PRODUCT TESTING DATA

**Effective September 29, 2020**

To streamline the process and prevent delays, the OCD is announcing a revised process for obtaining authorization to transport oil and gas from a producing well. 19.15.7.36 NMAC requires an operator to submit a BLM-approved Well Completion or Recompletion Report and Log (Form 3160-4) in conjunction with the request for authority to transport oil and gas (Form C-104). However, there have been delays in obtaining BLM's approval of Forms 3160-4. To address the resulting processing delays, OCD will conditionally approve Form C-104 pending subsequent receipt of a BLM-approved Form 3160-4 as specified below. This extension of time applies only for wells subject to federal permitting.

- Following the process below, include in the Completion Sundry (Form 3160-5) the statement, "Request for OCD extension of time to file BLM- approved Form 3160-4." An extension shall not exceed 12 months from the completion date unless OCD grants an additional extension for good cause shown.
  - File Form 3160-5 containing information regarding formation tops from total depth to surface demonstrating that the perforations are within the correct formation and the zones are properly isolated.
  - File Form 3160-4 with BLM no later than forty-five (45) days following the completion of the well.
  - File all required downhole logs with OCD prior to the submittal of the C-104.
  - File Form 3160-4 with OCD no later than ten (10) days after its approval or denial by BLM.

- If an operator submitted Form C-104 prior to this notice and attached the “as-filed” copy of Form 3160-4, OCD will grant an extension to file the BLM-approved Form 3160-4.

**Extensions of time to report initial production data and tubing information**

Operators must file initial production data and tubing information for a new well in Form C-104 or C-105. However, an operator may not have this data on the filing date, hindering OCD’s ability to approve Form C-104 to produce and transport oil and gas. In order to address this issue, OCD will conditionally approve a timely Form C-104 that provides the initial production test data and tubing information when the operator files a Form C-104 or C-105 stating that the initial production data and tubing information will be reported in the first production/first delivery sundry.

In order to process Form C-104s as quickly and efficiently as possible, the OCD requests that forms be submitted electronically. For more information regarding how to submit forms electronically, please see OCD’s [March 20, 2020 notice](#).