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Request for Proposals (RFP) Questions and Answers
September 4, 2025

These are the questions and answers related to the RFP for Providing As-needed Environmental and Cultural Resource Compliance Services throughout New Mexico issued by the State of New Mexico Energy, Minerals and Natural Resources Department (EMNRD). The questions were compiled from those voiced at the pre-proposal meeting on August 28, 2025 and submitted subsequently to EMNRD via email.

Q: Could you provide an RFP document that does not have password security?

A: This document has been finalized and must remain password protected in accordance with our internal controls. Applicants may print, fill, and scan the document for electronic transmission. We apologize for any inconvenience.

Q: Will the webinar be recorded?

A: A recording of the webinar is not available.

Q: Can you confirm whether bat surveys of AML features are included in the services covered by this agreement?

A: Yes, bat surveys are a significant part of the environmental services that we are requesting. If your organization does not have the resources to perform bat surveys, ensure that the application includes a subcontractor who can.

Q: Are applicants expected to provide the full suite of services listed in the Scope of Work, or will proposals be accepted if they only include a portion of those services?

A: Applicants should be able to provide the full scope of services requested in the RFP. Proposals that do not address the entire scope of work will be considered non-responsive.

Q: Do all potential subcontractors need to be identified as part of the As-Needed Proposal or could additional subs be added on the individual project basis?

A: Yes, the proposal needs to identify all potential subcontractors.

Q: How is work awarded after applicants are selected?

A: Work will be assigned via task order. Applicants selected for work do not compete against other applicants also selected for work.

Q: A list of typical services that fall under this contract is included in the RFP. How much detail on these services, in terms of methodology/scope, is expected in the proposal?

A: “Section V: Criteria and Evaluation Point Summary” discusses the grading criteria for applications.

Q: May we please provide rates for clearly identified roles in lieu of specific staff names since the work required may vary?

A: No, applicants should provide names of specific staff members and their corresponding resumes.

Q: With September 1, 2025, being a holiday, would it be possible for a proposal extension?

A: The due date of September 11, 2025, for applications will not change as a result of the holiday.

Q: Does the scope of work under this contract include any bat-related surveys and/or mitigations?

A: Yes, the scope of work includes surveying abandoned mines for bat use and potential bat habitat. It also includes excluding bats and other wildlife habituating in the abandoned mines with exclusion devices such as chicken wire or similar material prior to construction activities.

Q: Under Evaluation Criteria #2 Work History on page 12 of the RFP, we are asked to submit example reports for natural and cultural resources evaluations. These reports are quite large, such that they cannot be emailed. May we submit a link to a site where those reports can be downloaded? Or does EMNRD have another way to submit very large files?

A: Files that are too large for transmission may be submitted via OneDrive.

Q: Is the applicant selected under this RFP required to provide all services (bat habitat assessments, cultural, and EA/CX etc.)?

A: Yes, successful Offerors will be required to provide all services either on their own or by hiring sub-contractors. For environmental services, typically this will include categorical exclusion work, environmental assessments, endangered species, both plant and wildlife surveys, and bat habitat assessments.

Q: Are all the bat habitat assessments only horizontal adits or does it include vertical surveys (shafts)?

A: We primarily require underground habitat assessments (in shaft and adits), but surveys from outside of the mine may be sufficient, depending on whether the scientific analysis of bat use of the mine is satisfactorily determined. Offerors and their subs should be prepared to do both vertical and horizontal bat surveys.

Q: Are there going to be any tasks that are going to be responsible for remediation actions or closure design?

A: No, there are separate engineering and construction contracts to cover this scope of work. However, if an Offeror is doing an environmental assessment for us or a categorical exclusion, we will give them the potential scope of work of what we’re planning to do at these mine sites so an appropriate environmental compliance document can be written up.

Q: Section III talks about wildlife exclusions. Are you interested in only temporary exclusions or should Offerors also demonstrate the ability for hard closures and bat-compatible closures?

A: We are only interested in temporary exclusions, like the chicken wire method mentioned above to ensure wildlife leaves the feature prior to closing features or beginning construction.

Q: Should we also be prepared to conduct actual hard closures and build bat gates under this scope?

A: No, this is outside the scope of work of this RFP.

Q: Do all key personnel need to sign the campaign contribution form or could that be one representative for the organization?

A: A senior officer or official representing the applicant and all subcontractors may sign the form on behalf of all organizations party to the application.

Q: How much information is needed from subcontractors? Do they need to provide the same proposal content as the prime?

A: Subcontractors must provide the same level of detail as the applicant.

Q: How many consultants will you choose?

A: There is no limit affecting the amount of potentially successful applicants.