NOTICE

NOTIFICATION TO UPSTREAM OPERATORS AFFECTED BY MIDSTREAM DISTURBANCE

June 23, 2021

On Tuesday, May 25th the Oil Conservation Commission’s new waste rules, 19.15.27 and 19.15.28 NMAC, went into effect. 19.15.28.8(D) NMAC requires midstream operators to give notice to upstream operators affected by midstream disruptions. While the rules does not require a standard template, stakeholders indicated that guidance would be helpful. Accordingly, after consultation with stakeholders, OCD releases this recommended template for use by midstream operators.
Notification to Upstream Operators  
Effective May 25, 2021

Notification must be provided to each Operator for which scheduled or unscheduled maintenance, replacement, repair, or emergency of a natural gas gathering system (NGGS) may affect line pressure or available capacity. NGGS operators may use this form or another method of communication that complies with 19.15.28.8(D) NMAC.

I. NGGS Operator: ___________________________  Notice Date: __/__/____

II. Upstream Operator: ___________________________

III. Event Type:  
☐ Scheduled Maintenance; Replacement or Repair: Provide written notice no less than 14 days prior to date of activity.  
Brief description of activity: _________________________________________________________________________

☐ Unscheduled Maintenance, Emergency or Malfunction: Provide verbal notification as soon as possible but no more than 12 hours after discovery and follow-up written confirmation within 24 hours of discovery.  
Brief description of activity: _________________________________________________________________________

IV. Notification Information:  
☐ Verbal Notification:  
Person Contacted: ___________________________________________  Telephone Number ______________________________
Date and Time: ___________________________

☐ Written Confirmation:  
Person Contacted: ___________________________________________
Address: ___________________________________________
Date and Time: ___________________________  Delivery Method: ☐ e-Mail ☐ Certified Mail ☐ Other (Explain) _______________

V. Affected Well or Facility.  

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<thead>
<tr>
<th>API/Facility/Meter No</th>
<th>Well/Facility/Meter Name</th>
<th>Unit</th>
<th>Section</th>
<th>Township</th>
<th>Range</th>
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☐ List of additional wells and facilities attached.

VI. Anticipated Schedule: Date and time of the expected duration of NGGS

Out of Service Start Date and Time: ___________________________  Return to Service Date and Time: ___________________________
(mm/dd/yyyy - hh:mm xm)  (mm/dd/yyyy - hh:mm xm)

VII. Record Keeping: Operator shall make and keep a record of each notification for no less than five years and make such records available for inspection by the division upon request.

VIII. Notification completed by:  
Printed Name: ___________________________________________  Title: ___________________________
Signature: ___________________________________________  Date: ___________________________
Email: ___________________________________________  Phone: ___________________________