

State of New Mexico
Energy, Minerals and Natural Resources Department

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NOTICE

**NOTIFICATION TO UPSTREAM OPERATORS
AFFECTED BY MIDSTREAM DISTRUPTION**

June 23, 2021

On Tuesday, May 25th the Oil Conservation Commission's new waste rules, 19.15.27 and 19.15.28 NMAC, went into effect. 19.15.28.8(D) NMAC requires midstream operators to give notice to upstream operators affected by midstream disruptions. While the rules does not require a standard template, stakeholders indicated that guidance would be helpful. Accordingly, after consultation with stakeholders, OCD releases this recommended template for use by midstream operators.

State of New Mexico
Energy, Minerals and Natural Resources Department
Oil Conservation Division
1220 South St. Francis Dr.
Santa Fe, NM 87505

Notification to Upstream Operators
Effective May 25, 2021

Notification must be provided to each Operator for which scheduled or unscheduled maintenance, replacement, repair, or emergency of a natural gas gathering system (NGGS) may affect line pressure or available capacity. NGGS operators may use this form or another method of communication that complies with 19.15.28.8(D) NMAC.

I. NGGS Operator: _____ **Notice Date:** ___/___/___

II. Upstream Operator: _____

III. Event Type:

Scheduled Maintenance; Replacement or Repair: Provide written notice no less than 14 days prior to date of activity.

Brief description of activity: _____

Unscheduled Maintenance, Emergency or Malfunction: Provide verbal notification as soon as possible but no more than 12 hours after discovery and follow-up written confirmation within 24 hours of discovery.

Brief description of activity: _____

IV. Notification Information:

Verbal Notification:

Person Contacted: _____ Telephone Number _____

Date and Time: _____

Written Confirmation:

Person Contacted: _____

Address: _____

Date and Time: _____ Delivery Method: e-Mail Certified Mail Other (Explain) _____

V. Affected Well or Facility.

API/Facility/Meter No	Well/Facility/Meter Name	Unit	Section	Township	Range

List of additional wells and facilities attached.

VI. Anticipated Schedule: Date and time of the expected duration of NGGS

Out of Service Start Date and Time: _____ **Return to Service Date and Time:** _____
(mm/dd/yyyy - hh:mm xm) (mm/dd/yyyy - hh:mm xm)

VII. Record Keeping: Operator shall make and keep a record of each notification for no less than five years and make such records available for inspection by the division upon request.

VIII. Notification completed by:

Printed Name: _____ Title: _____

Signature: _____ Date: _____

Email: _____ Phone: _____

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