

## **Director: Energy Conservation and Management Division (State Energy Office)**

The Energy Conservation and Management Division (ECMD) Director oversees the state's energy office, encompassing the Division's statewide statutory, regulatory, and policy responsibilities with respect to renewable energy, energy efficiency, climate change, alternative fuels, and safe transportation of radioactive waste. ECMD is a division of the New Mexico Energy, Minerals and Natural Resources Department (EMNRD) and is the U.S. Department of Energy's designated State Energy Office.

This position serves at the pleasure of the Governor of the State of New Mexico and is located at EMNRD's headquarters in Santa Fe, NM. The Director reports to the Secretary of Energy, Minerals and Natural Resources.

### **Key Responsibilities**

- Oversees the Division's 26 staff members and a multi-million-dollar budget consisting of state, federal, and related grant funds
- Reports to the EMNRD Cabinet Secretary and is a member of EMNRD's senior management staff
- Represents the Division at meetings and conferences, both in state and nationally
- Coordinates and collaborates with various stakeholders including the public, energy and environmental organizations, private sector companies, tribes, local governments, and other regulatory bodies on energy policies, programs, and legislation that impact energy policy and deployment in New Mexico
- Provides technical assistance to residential, commercial, and industrial energy providers and customers to form strategic partnerships and develop new energy program concepts
- Leads the Division's analysis and/or development of legislation and testimony impacting renewable energy, energy efficiency, climate change, alternative fuels and safe transportation of radioactive waste, and testifies on legislation

### **Qualifications**

- Demonstrated management and organizational skills
- Demonstrated management and supervisory skills, such as recruiting, hiring, training, managing performance and conduct, assessing and assigning workloads, coaching, and mentoring
- Demonstrated ability to analyze complex matters and appropriately identify policy issues, both orally and in writing. Excellent written and oral communication skills.
- Demonstrated ability to interact successfully with employees from diverse personal and professional backgrounds, senior Administration officials, and members of the public
- Ability to develop and maintain strong, collaborative relationships at all levels
- Demonstrated ability to analyze and implement legislation, regulations and policies
- Demonstrated ability to review and revise proposed legislation and amendments and analyze the impact of proposed legislation on programs and activities
- Experience overseeing a complex budget, preferably with some experience in public entity budgeting
- Bachelor's Degree, preferably in agriculture, biology, economics, engineering, energy, environmental or natural resource sciences, or a closely related field

**Salary: \$140,000**

Position will be open until filled. To ensure prompt review, we encourage applicants to submit materials by 6/30/2023 and to submit via email.

Please send **cover letter and resume** to:

Energy, Minerals and Natural Resources Department

Attn: Ms. Lois C. Pedro

Re: ECMD Director Position

1220 S. St. Francis Dr

Santa Fe NM 87505

Or by email: [LoisC.Pedro@emnrd.nm.gov](mailto:LoisC.Pedro@emnrd.nm.gov)