

**PUBLIC NOTICE
REQUEST FOR PROPOSALS**

**ISSUED BY THE STATE OF NEW MEXICO,
ENERGY, MINERALS AND NATURAL RESOURCES DEPARTMENT
FOR
FOREST CONTRACT INSPECTORS**

The State of New Mexico, Energy, Minerals and Natural Resources Department (EMNRD), Forestry Division (Division) is seeking proposals for Forest Contract Inspectors (FCIs) to assist the Division with planning and implementing a variety of forest and watershed health, restoration, and hazardous fuels projects. The FCIs assure projects conform to Division standards and project work plans and receive their contractual tasks from the appropriate Division district forester.

This RFP is directed to individuals and firms who meet the following criteria.

Minimum Criteria:

- staff possess(es) a Bachelor of Science degree or the equivalent in forestry, forest management, or natural resource management, or silvicultural field experience of at least 10 years and demonstrated ability to conduct silvicultural exams and inspections;
- experience working in western ecosystems with an emphasis on silvicultural systems and/or watershed management;
- experience working with forestry contractors;
- working knowledge of techniques to create defensible space around homes;
- experience working with private landowners; and
- experience in plan preparation and technical writing.

Preferred Criteria:

- experience marking trees and laying out projects;
- availability to respond to inspection requests year-round;
- certified International Society of Arboriculture Arborist;
- experience with hazard tree identification, pruning, and planting activities; and
- working knowledge of wildland fire suppression.

Potential offerors may view the RFP and submit proposals using the Division's Submittable webpage: <https://emnrd-sfd.submittable.com/submit>.

Questions regarding this RFP may be sent to:

Jacob Pederson
Acting Resource Management Bureau Chief
EMNRD, Forestry Division
1220 S. St. Francis Drive, Santa Fe, NM 87505
Telephone: 505-629-6643
Jacob.Pederson@emnrd.nm.gov

Proposals are due no later than 4:30 p.m. MDT, October 9, 2023. EMNRD will deem such

proposals sealed in accordance with state statute. EMNRD shall not accept proposals received after this date and shall make absolutely no exceptions for proposals not received by the appointed time.

This public notice is given pursuant to NMSA 1978, Section 13-1-113. The Procurement Code, NMSA 1978, Sections 13-1-28 through – 199 imposes civil and misdemeanor criminal penalties for its violation. In addition, New Mexico criminal statutes impose felony penalties for bribes, gratuities, and kickbacks.