

Rio Grande Nature Center State Park

Field Trip Request Form for SCHOOL/YOUTH GROUPS

Requests for group visits for children must be received at least four weeks in advance of the requested date. One form is needed for each visit. Complete the form below and submit it via email. You will receive notifications about your request via email. Please watch your spam folder.

Email request(s) to Ranger Sivan Gordon-Buxbaum: sivan.buxbaum@emnrd.nm.gov

*Please note: Your visit is not on the park's calendar until you receive an email confirmation.

1. Please determine ahead of time how you will pay the parking fee(s).

Parking fees are applicable all year. Please come prepared with your group's fee on the day of the visit. Fees must be paid with cash (exact amount) or check. Cards are NOT accepted!

Motor Vehicles (Residents and non-residents)	\$5 (pay at self-pay station)
NM Resident School Bus	Free
Non-resident School Bus	\$15 (pay at Visitor Center)
Commercial Charter Bus	\$50 (pay at Visitor Center)

2. Self-guided or guided?

Select **ONE** of the three options.

☐ **Self-Guided Exploration**

- Your group's teacher or leader will take the group on a self-guided exploration at the park. Please refer to our suggestions for self-guided time. If you are arranging to have outside guide(s)/presenter(s), please let us know!

☐ **Guided Bosque Exploration**

- A volunteer or staff guide will lead your group on a walk through the bosque. When classes are not on the guided walk, please refer to our suggestions for self-guided time.

☐ **Guided Pond Exploration**

- A volunteer or staff guide will lead your group's exploration of pond life at our Discovery Pond. When classes are not at the pond, please refer to our suggestions for self-guided time.

3. When would you like your group to visit?

Please provide a **preferred date**, as well as **2 back-up dates** in case of a scheduling issue.

Preferred date: _____ Back-up dates: _____

Time of arrival at park: _____ Time of departure: _____

4. How many participants?

Group size is limited to no more than 60 kids and no less than 8 kids. Schools may have up to 3 classes visit at one time ("class" is ~25 kids plus chaperones). No more than one class at a time in the Visitor Center. 5 or fewer kids at a time with 1 adult in the Nature Shop. We require 1 adult for every 5 kids for Pre-K and K or 1 adult for every 7 kids for 1st-12th grade.

Total number of children: _____ **Grade level:** _____ **Total number of adult chaperones:** _____

5. Contact information:

Contact Person (first and last name): _____ **Phone:** _____

Contact's email address: _____

Will the contact person be attending the requested program: Yes No

Group/organization name: _____ **Phone:** _____

6. Are you planning to use the group shelter? Yes No

The Group Shelter area is the only location for picnicking at the park. It is available on a first-come, first-serve basis, and seats about 60 kids & adults. Thank you for keeping the Group Shelter area clean for other visitors.

7. Any other information you'd like us to know:
