

**Energy, Minerals and Natural Resources Department**  
**State Parks Division**  
**1220 S. St. Francis Dr.**  
**Santa Fe, NM 87505**  
**Telephone 505-476-3355**

**Research Permit**

|   |  |
|---|--|
| <b>Applicant name:</b>  |  |
| <b>Address:</b>   |  |
| <b>City/state/zip code:</b>   |  |
| <b>Telephone number (include area code):</b>  |  |
| <b>Facsimile number (include area code):</b>  |  |
| <b>E-mail address:</b>  |  |
| <b>Name of park:</b>  |  |
| <b>Date of the proposed activity:</b>   |  |
| <b>Detailed description of the proposed research activity (attach additional sheet(s) if needed):</b> |  |
|   |  |

**Indemnification – Applicable to Non-Governmental Applicants Only**

By signing below, Applicant certifies if the EMNRD State Parks Division grants a Research Permit to Applicant, Applicant shall defend, indemnify, and hold harmless EMNRD, the Division, and the State of New Mexico from all actions, proceedings, claims, demands, costs, damages, attorneys' fees, and all other liabilities and expenses of any kind from any source that may arise out of a Research Permit's performance that may arise from this Research Permit Application, caused by the negligent act or failure to act of the Applicant, its officers, employees, servants, subcontractors, or agents, or if caused by the actions of any client of the Applicant resulting in injury or damage to persons or property during the time when the Applicant or any officer, agent, employee, servant, or subcontractor thereof has or is performing services pursuant to the Research Permit. In the event that any action, suit, or proceeding related to the services performed by the Applicant or any officer, agent, employee, servant, or subcontractor under the Research Permit is brought against the Applicant, the Applicant shall, as soon as practicable but no later than two days after it receives notice thereof, notify EMNRD's legal counsel and the Risk Management Division of the New Mexico General Services Department by certified mail. Nothing in this section shall be deemed to be a waiver by the State of New Mexico of the provisions of the Tort Claims Act, NMSA 1978, §§ 41-4-1 *et seq.*

**Compliance with Laws and Rules**

**By signing below, Applicant acknowledges Applicant shall abide by all applicable state and federal statutes and rules or regulations in connection with the permitted activity.**

**Insurance**

**Note: If required by the Resource Program for research activities, the Applicant shall also submit proof of insurance in an amount directed by the Resource Manager and which shall name the state, EMNRD, and the Division as additional co-insured.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's printed name and title: \_\_\_\_\_

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| For Division use:   | Year   | Park # | Permit # |
|---|--|--------|----------|
| <input type="checkbox"/> <b>Permit is approved.</b>                               |  |        |          |
| <input type="checkbox"/> <b>Permit is approved with the following conditions:</b> |  |        |          |
| <input type="checkbox"/>  | Applicant shall provide Resource Program with report summarizing data or organisms collected as a part of the activity, by the end of the calendar year during which the activity was completed.   |        |          |
| <input type="checkbox"/>  | Insurance is not required.   |        |          |
| <input type="checkbox"/>  | The following park fees and their amounts are waived as follows: _____<br>_____  |        |          |
| <input type="checkbox"/>  | The acquisition of comprehensive general liability insurance in which the State, EMNRD, and Division are named as co-insured, in an amount of \$_____, sufficient to protect the State, EMNRD, and the Division.   |        |          |
| <input type="checkbox"/>  | Other items as specified in the Research Permit Additional Terms and Conditions (as attached). (The permit may contain such conditions as are reasonably consistent with protection and use of the park for the purposes for which it is established or operated. It may also contain reasonable limitations on the equipment used and the time and area within which the special event is allowed.)   |        |          |
| <input type="checkbox"/>  | <p>The Park may charge fees to cover costs of additional staff, facilities, etc. needed for the research activities. The Division may enter into an agreement with the Permittee to have the Permittee pay a fee equal to the estimated fees, such as, but not limited to, day use fees, that individuals attending the special event would have paid in fees in lieu of such fees.</p> <p>Amount and type of additional fees required: \$ _____<br/>           _____<br/>           _____</p> |        |          |

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**Permit is denied for the reasons specified below.** Check the applicable reason(s).

The Resource Program shall deny a Research Permit if such activities would:

|                          | Category   | Explanation of Denial |
|--------------------------|--|-----------------------|
| <input type="checkbox"/> | cause undue injury or damage to park resources;  |                       |
| <input type="checkbox"/> | be contrary to the purposes for which the park is established or operated, or unreasonably impair the purposes for which the park is established or operated;  |                       |
| <input type="checkbox"/> | unreasonably interfere with interpretive, visitor service or other program activities, or with the Division's administrative activities;   |                       |
| <input type="checkbox"/> | substantially impair the operation of the Division's public use facilities or services of concessionaires or contractors;  |                       |
| <input type="checkbox"/> | present a danger to the public health and safety;  |                       |
| <input type="checkbox"/> | result in significant conflict with other existing uses; or  |                       |
| <input type="checkbox"/> | not comply with the laws or policies of the landowner (e.g. United States Department of the Interior, Bureau of Reclamation; New Mexico Department of Game and Fish; United States Army Corps of Engineers; New Mexico State Land Office; etc.). |                       |

**ENERGY, MINERALS AND NATURAL RESOURCES DEPARTMENT, STATE PARKS DIVISION**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name and title: \_\_\_\_\_

## RESEARCH PERMIT ADDITIONAL TERMS AND CONDITIONS

This permit is approved under the following additional conditions:

1. You must contact the manager of the park property in advance so he/she knows the timing and purpose of your visit and can discuss any details. Phone numbers for all parks are available at <https://www.emnrd.nm.gov/spd/find-a-park/>.
2. Prior to placing any collecting apparatus in the park, you must discuss the type, location and use of such apparatus with the Park Manager.
3. Please carry a copy of the permit with you at all times when you are in the park performing your approved activity.
4. Permission for overnight stays on the property and waiver of any park fees are at the discretion of the park manager.