

PUBLIC NOTICE
REQUEST FOR PROPOSALS
ISSUED BY THE
ENERGY, MINERALS AND NATURAL RESOURCES DEPARTMENT,
STATE PARKS DIVISION
FOR
EXHIBIT PLANNING, DESIGN, FABRICATION AND INSTALLATION SERVICES

The Energy, Minerals, and Natural Resources Department (EMNRD), State Parks Division (Division) is seeking Offeror(s) to provide exhibit design and fabrication services for the planning, design, fabrication, and installation of new interpretive exhibits and the rehabilitation of existing exhibits at various state parks around New Mexico.

The Division seeks proposals from exhibit design and fabrication companies, with extensive experience in exhibit planning, graphic design, multi-media exhibit production, artifact conservation/preservation, and rehabilitation of exhibits depicting various themes related to natural history, cultural history, cultural resources, natural resources, and outdoor recreation. Offerors are encouraged to propose in teams if needed to address the potential for multi-media exhibits that require media-specific expertise.

The Division may enter into multiple Professional Services Agreements (PSAs) with successful Offerors who demonstrate expertise and experience with the planning, design, fabrication, and installation of new interpretive exhibits and the rehabilitation of existing exhibits. This will result in multiple task orders (Task Orders) developed on a case-by-case basis as needs are identified over the course of the PSAs. Typical projects include outdoor interpretive signs, interior displays, and exterior weatherproof displays, as well as rehabilitating existing signs and displays. The Division shall coordinate closely with the awarded Offeror(s) during all phases of planning, design, production, and installation. The successful Offeror(s) shall conduct all work based on Task Orders.

Offerors may download a complete copy of the Request for Proposals from the Division website, <https://www.emnrd.nm.gov/spd/request-for-proposals/>, or by contacting:

Robert Stokes, Program Support Bureau Chief
EMNRD, State Parks Division
1220 S. St. Francis Dr.
Santa Fe, NM 87505
Telephone: (505) 479-0911
Robert.Stokes@emnrd.nm.gov

Offerors shall submit all proposals electronically as a PDF document to Dr. Stokes via e-mail or other electronic file sharing service at the above e-mail address no later than 4 p.m. MDT, Friday, May 12, 2023. The Offeror is responsible for confirming receipt of the proposal with the Contact Person by the proposal due date. The Division shall not accept proposals received after this date and shall make absolutely no exceptions for proposals not received at the above location by the appointed time.

This public notice is given pursuant to NMSA 1978, Section 13-1-113. The Procurement Code, NMSA 1978, Sections 13-1-28 through -199, imposes civil and criminal penalties for its violation. In addition, New Mexico criminal statutes impose felony penalties for bribes, gratuities, and kickbacks.