

State of New Mexico
Energy, Minerals and Natural Resources Department

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ANNOUNCEMENT
Oil Conservation Division Application Fees

Background:

On April 4, 2019, Governor Michelle Lujan Grisham signed SB 553 to become effective July 1, 2019.

SB 553 allows the Oil Conservation Division (OCD) to charge fees on specific administrative applications to allow the OCD to develop and modernize the OCD's IT and business systems and offset hearing administrative costs.

All fees collected are to be appropriated to the OCD through the "oil conservation division systems and hearings fund" to be used for the modernization purposes.

Implementation:

The new online permit fee collection will be accessed through the [OCD website](#).

Operators will have the option of uploading PDF versions of their applications, mailing or delivering hard copies to the Santa Fe OCD office at 1220 South St. Francis Drive, Santa Fe, New Mexico 87505. Uploading applications will decrease processing time and is encouraged.

After uploading, the operator will then be automatically directed to pay via credit card through the payment site [authorize.net](#). The site is secure, and no credit card information is held by the OCD.

The operator and OCD will receive confirmation of payment and the application will be processed by the OCD in Santa Fe. If the operator chooses to mail or hand deliver their application, they will be prompted to print out the payment confirmation page and include that with the application submittal. The Santa Fe office will then distribute the applications to the Districts as necessary.

Please Note:

Payment of the application fee does not ensure an approved permit.

Payments are non-refundable.

Applications will be rejected if incomplete or inaccurate. Rejected applications must be re-submitted with a new fee to be processed.

The OCD will have the payment portal available for operator familiarization the week prior to July 1, 2019.

To see the final version of SB 553 click here:

<https://www.nmlegis.gov/Sessions/19%20Regular/final/SB0553.pdf>